Early Years Cleaner

DEPARTMENT:	Nursery
DEPT PURPOSE:	To deliver an outstanding Early years care and education provision for children aged 0-5 in line with the Early Years Foundation Stage (EYFS) framework, building a sense of community and belonging for the families that we support
REPORTING TO:	Deputy Manager/ Early Years Practice Lead
DIRECT REPORTS:	N/A

PURPOSE OF ROLE:	The Early Years Cleaner will ensure that a safe and hygienic nursery environment is maintained by providing a high quality cleaning service, in line with relevant legislation and guidelines.
IN PARTICULAR:	1. **Maintain a clean and hygienic nursery setting:** Ensure all areas are cleaned to a high standard 2. **Safe environment:** Ensure that you operate, and maintain the nursery environment, within relevant Health and Safety legislation and guidelines. 3. **Professional Practice:** Act in line with wider nursery and organisational policies, working collaboratively with the wider nursery team

KEY RESPONSIBILITIES	
Maintain a clean and hygienic nursery setting:	
Nursery building	Clean all areas of the nursery building to the required standard, including children's rooms, bathrooms, office spaces, bathrooms and corridors.
Infection control	Ensure infection control by following correct cleaning procedures and guidelines and using correct products to maintain a hygienic setting

Stock maintenance	Manage and replenish stock levels as required, requesting any reordering as necessary (i.e. soap, tissue, paper towels).
Waste management	Emptying of bins / safe removal of general waste & recycling waste. Ensuring bins are rinsed/cleaned regularly
Safe environment	
Health and Safety	Ensure the environment is safe from any hazards (including trip hazards, fire exits are not blocked and safe handling of furniture)
Reporting/Maintenance	Report any issues identified relating to Health & Safety or general maintenance identified (ie. trip hazards, faulty sockets, broken furniture).
Safe use of machinery	Use any cleaning equipment / machinery as required, such as carpet cleaner and vacuum cleaners, in line with correct procedures.
Nursery and the Students' Union	Undertake any reasonable duties required as part of the role, working effectively as part of the early years team, Operate in line with wider organisational policies and procedures.
Personal development and professional practice	Participate in staff meetings, training and development opportunities to continuously improve practice and knowledge.

PERSON SPECIFICATION

	Experience	Essential/Desirable
1	Previous experience in a cleaning role/using specialist cleaning equipment/nursery setting	Desirable
	Knowledge and Understanding	
2	Knowledge of safeguarding legislation, policies and procedures and the practitioner's role in protecting children	Desirable
	Skills and abilities	
3	Able to work independently, using own initiative, as well as collaboratively with the wider team	Essential
4	Work in line with confidentiality guidelines, particularly in relation to information about the children and families	Essential
	Personal attributes	
5	Professional, reliable and reflective in practice. Willingness to engage in ongoing professional development	Essential
6	Commitment to safeguarding, equality, diversity and inclusion	Essential
7	Willing to obtain a clear DBS check	Essential
8	Willingness to undertake relevant training	Essential
	Qualifications	
9	Manual Handling training	Desirable
10	Health and Safety training	Desirable